

Dear Applicant for Foundation Research:

Thank you for your indication of interest in support from the ALAN Foundation to facilitate your intended research in the field of young adult literature. Enclosed you will find an application form. Please note that your application is not to exceed four double-spaced pages, and is to include the following:

- A description of the project including a clear statement of the research question(s) shaping your activity.
- A timeline for completion of the project. (All grants must be completed within **18 months** of the beginning of the project, except when an extension is granted by the ALAN Executive Secretary.)
- A budget that stipulates the grant amount requested (up to \$1,500) and details how that money will be spent.

Also include a one-page vita or biographical statement about yourself and your background in young adult literature. (Note: This last item is separate from the four-page description of your research plans and is for informational purposes only. Your project will be evaluated on its merits, not on your background in the field.)

SIX COPIES of the application and supporting materials must be submitted to me by **September 15**. Awards are made annually in the fall and are announced at the ALAN breakfast during the NCTE convention in November.

The committee that will review your proposal is made up of the five most immediate past presidents of ALAN. I will forward to that group what you send me, they will make independent evaluations, and I will inform you of the committee's decision as early as possible, and certainly by early-November. If your proposal is approved, I will ask the ALAN treasurer, Ms. Margaret Ford, to forward to you 50 percent of the amount you request as an initial payment. (Up to 2/3 maybe be distributed initially if a compelling reason is given for doing so.) The rest will be sent to you upon the Executive Secretary's receipt of a final project report.

Several important rules govern the Foundation, and these may be useful to know before you submit an application:

- You must be a member of ALAN to apply for this support.
- The Foundation does not support your travel to NCTE or other conventions, even though you may be planning to do your research in those venues. Travel by research **subjects**, however, may be allowed when such travel is shown to be an essential part of the research study.
- The Foundation will fund dissertation research if there is clear evidence that the dissertation is closely related to young adult literature and will make a contribution to the field.
- The Foundation does not support indirect project costs (e.g., lodging/subsistence during the research period) and generally does not support the purchase of equipment such as computers and printers.
- You will be expected to account for the uses of Foundation funds in your final report by providing copies of receipts or other expenditure information.
- If your proposal is approved and you intend to publish the results of your research, you are required to give the editor(s) of *The ALAN Review* the right of first refusal of your manuscript.

Again, thank you for your interest in ALAN, and good luck with your proposal. Do feel free to call on me if you have any questions as you prepare your grant application.

Gary Salvner  
ALAN Executive Secretary  
English Department  
Youngstown State University  
One University Plaza  
Youngstown OH 44555  
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# THE ALAN FOUNDATION

RESEARCH in YOUNG ADULT LITERATURE  
APPLICATION FOR FUNDING  
(MAXIMUM AWARD: \$1500)

Principal Investigator: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Applicants must be current members of ALAN.** As a condition of receiving funding from the Foundation, recipients agree to submit to the ALAN Foundation, via the Executive Secretary, a comprehensive report of project activities and results and an accounting of expenditures (including copies of receipts or other documentation). If the project results in a publishable article, the editor(s) of *The ALAN Review* are given the right of first refusal of the manuscript and must be provided with a manuscript within nine months of the completion of the research.

Title of the project as it appears on the attached proposal:

\_\_\_\_\_

Attach a description of the project. This description should not exceed four double-spaced pages and should include a timeline for completion of the project. (ALAN grant projects must be completed within 18 months of the beginning date listed below.) Also state the amount of support requested (up to \$1500), and provide a budget of how this amount will be spent.

Beginning date of project: \_\_\_\_\_

Attach a one-page biographical description.

MAKE SIX COPIES OF THIS SHEET, YOUR PROPOSAL, AND YOUR ONE-PAGE BIOGRAPHICAL DESCRIPTION AND SUBMIT THEM TO:

Gary Salvner  
ALAN Executive Secretary  
English Department  
Youngstown State University  
One University Plaza  
Youngstown OH 44555

Deadline for submission: September 15.

